WFEO Members Registration to WEF 2017

Go to the page Registration page: <u>http://www.wefrome2017.com/registration/</u> and click on the "Register now" button:



The registration form will appear.

The fields marked by * are mandatory fields.

In the first screen, the "Validation Data" paragraph appears and you are invited to fill the fields "First Name", "Surname" and "Country".

Once you click the button "Proceed", the registration page expands and the "Personal Data" paragraph appears with more fields to fill.

A little further down the page, in the "Registration Fees" paragraph, open the "Registration" drop-down menu to make your choice.

Note that the "Accompanying person" adding feature comes further in the registration process.

| Registration * | | |
|---|---|--|
| - | | |
| - WEF Attendee - early bird € 650.00 | | |
| Student - early bird € 50.00 #WFEO Delegate - early bird € 580.00 | | |
| WEF Attendee - abstract presenter - early bird € 600.00 WEEO Delegate - abstract presenter - early bird € 530.00 | | |
| WEF Attendee low & lower middle income -early bird € 500.00 WEF Attendee upper middle income - early bird € 550.00 | | |
| WEF Attendee upper middle income - early bird € 550.00 |] | |

Then you have to choose your affiliation organization in a new drop-down menu. The organizations are listed by the countries alphabetical order:



After having ticked the "Cancellation Policy" and the "Privacy" paragraphs, click "Next".

The "Hotels" page appears.

Note that the WFEO General Assembly meetings will take place in the Sheraton Roma (3rd and 4th choice of the page).

For a minimum of 5 nights stay, a discount of 15 € per night is granted in the 4th choice of the page: "Sheraton Roma (minimum stay 5 nights)".

Click the "Book" button to complete the hotel reservation and "Next" to enter the payment process. Once the payment is over, you'll receive an email summing up the operations you have just done.